

STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX - ROOM 102
25 CAPITOL ST
CONCORD NH 03301-6398

DATE: 11/23/15

CONTRACT #: 8001938

CONTRACT FOR: AUTOMOTIVE - FORD REPLACEMENT PARTS

NIGP CODE: 060-7100

CONTRACTOR: GILLIE HYDE FORD

CONTRACTOR CODE #: 229528

SUBMITTED FOR ACCEPTANCE BY:

Alan Hofmann
ALAN HOFMANN, PURCHASING MANAGER
BUREAU OF PURCHASE AND PROPERTY

DATE 11/23/15

RECOMMENDED FOR ACCEPTANCE BY:

Leonard Rautio
LEONARD RAUTIO, ADMINISTRATOR III
BUREAU OF PURCHASE AND PROPERTY

DATE 11/23/15

RECOMMENDED FOR ACCEPTANCE BY:

Robert Stowell
ROBERT STOWELL, ADMINISTRATOR IV
BUREAU OF PURCHASE AND PROPERTY

DATE 11/23/15

ENDORSED FOR ACCEPTANCE BY:

Lisa M. Pollard
LISA M. POLLARD, DIRECTOR
DIVISION OF PROCUREMENT & SUPPORT SERVICES

DATE 11-23-15

ACCEPTED FOR THE STATE OF NEW HAMPSHIRE UNDER THE AUTHORITY GRANTED TO ME BY NEW HAMPSHIRE REVISED STATUTES, ANNOTATED 21-I:14, XII.

Vicki Quiram
VICKI QUIRAM, COMMISSIONER
DEPARTMENT OF ADMINISTRATIVE SERVICES

DATE 11-25-15

NOTE: Price comparison from last contract with Gillie Hyde - Bid 1492-13 dated 12/06/13.
Gillie Hyde was awarded contract 8001356 with a discount of 33% for Ford replacement parts.
Gillie Hyde gave a discount of 39% for Ford replacement parts for this contract.

State of New Hampshire
Division of Procurement and Support Services
Bureau of Purchase and Property
25 Capitol Street, State House Annex
Concord, NH 03301-6398

Date: 10/30/15
Bid No.: 1834-16
Date of Bid Opening: 11/10/15
Time of Bid Opening: 11:00 AM (EST)

YOU MAY EMAIL YOUR BID TO ALAN HOFMANN AT: EMAIL PRCHWEB@NH.GOV

BID INVITATION FOR CONTRACT: AUTOMOTIVE – FORD REPLACEMENT PARTS

[Insert name of signor] Mike Hyde, on behalf of Gillie Hyde Ford [insert name of entity submitting bid (collectively referred to as "Vendor")] hereby submits an offer as contained in the written bid submitted herewith ("Bid") to the State of New Hampshire in response to BID #1834-16 at the price(s) quoted herein in complete accordance with the bid.

Vendor attests to the fact that:

1. The Vendor has reviewed and agreed to be bound by the Bid.
2. The Vendor has not altered any of the language or other provisions contained in the Bid document.
3. The Bid is effective for a period of 180 days from the Bid Opening date as indicated above.
4. The prices Vendor has quoted in the Bid were established without collusion with other vendors.
5. The Vendor has read and fully understands this Bid.
6. Further, in accordance with RSA 21-1:11-c, the undersigned Vendor certifies that neither the Vendor nor any of its subsidiaries, affiliates or principal officers (principal officers refers to individuals with management responsibility for the entity or association):
 - a. Has, within the past 2 years, been convicted of, or pleaded guilty to, a violation of RSA 356:2, RSA 356:4, or any state or federal law or county or municipal ordinance prohibiting specified bidding practices, or involving antitrust violations, which has not been annulled;
 - b. Has been prohibited, either permanently or temporarily, from participating in any public works project pursuant to RSA 638:20;
 - c. Has previously provided false, deceptive, or fraudulent information on a vendor code number application form, or any other document submitted to the state of New Hampshire, which information was not corrected as of the time of the filing a bid, proposal, or quotation;
 - d. Is currently debarred from performing work on any project of the federal government or the government of any state;
 - e. Has, within the past 2 years, failed to cure a default on any contract with the federal government or the government of any state;
 - f. Is presently subject to any order of the department of labor, the department of employment security, or any other state department, agency, board, or commission, finding that the applicant is not in compliance with the requirements of the laws or rules that the department, agency, board, or commission is charged with implementing;
 - g. Is presently subject to any sanction or penalty finally issued by the department of labor, the department of employment security, or any other state department, agency, board, or commission, which sanction or penalty has not been fully discharged or fulfilled;
 - h. Is currently serving a sentence or is subject to a continuing or unfulfilled penalty for any crime or violation noted in this section;
 - i. Has failed or neglected to advise the division of any conviction, plea of guilty, or finding relative to any crime or violation noted in this section, or of any debarment, within 30 days of such conviction, plea, finding, or debarment; or
 - j. Has been placed on the debarred parties list described in RSA 21-1:11-c within the past year.

This document must be signed by a person who is authorized to legally obligate the responding vendor. A signature on this document indicates that all State of New Hampshire terms and conditions are accepted by the responding vendor and that any and all other terms and conditions submitted by the responding vendor are null and void, even if such terms and conditions have terminology to the contrary. The responding vendor shall also be subject to State of New Hampshire terms and conditions as stated on the reverse of the purchase order.

Authorized Signor's Signature Mike Hyde Authorized Signor's Title President

NOTARY PUBLIC/JUSTICE OF THE PEACE

COUNTY: Barren STATE: Ky ZIP: 42141

On the 5th day of November, 2015, personally appeared before me, the above named Mike Hyde, in his/her capacity as authorized representative of Gillie Hyde, known to me or satisfactorily proven, and took oath that the foregoing is true and accurate to the best of his/her knowledge and belief.

In witness thereof, I hereunto set my hand and official seal.

Dan Smith Stool
(Notary Public/Justice of the Peace)

My commission expires: 3-5-16 (Date)

Unless specifically amended or deleted by the Division of Procurement and Support Services, the following General Terms and Conditions apply to this Bid and any resulting Purchase Order or Contract.

Form P31-B

GENERAL CONDITIONS AND INSTRUCTIONS:

NATURE OF, AND ELIGIBILITY TO RESPOND. This bid invitation is submitted in accordance with Chapter 21-1, and rules promulgated thereunder, and constitutes a firm and binding offer. A bid may not be withdrawn unless permission is obtained from the Bureau of Purchase and Property.

Bids may be issued only by the Bureau of Purchase and Property and are not transferable.

SAMPLES AND DEMONSTRATIONS. When samples are required they must be submitted free of costs and will not be returned. Items left for demonstration or evaluation purposes shall be delivered and installed free of charge and shall be removed at no cost to the State. Demonstration units shall not be offered to the State as new equipment.

BIDS. Bids must be received at the Bureau of Purchase and Property before the date and time specified for the opening. Bids must be submitted on this bid form or exact copies and must be typed or clearly printed in ink. Corrections must be initialed. Bids are to be made less Federal Excise Tax and no charge for handling unless required by law.

SPECIFICATIONS. Vendors must submit on items as specified. Proposed changes must be submitted in writing and received at the Bureau of Purchase and Property at least five (5) business days prior to the bid opening. Vendors shall be notified in writing if any changes to the specifications are made.

AWARD. The award will be made to the responsible Vendor submitting a conforming bid meeting specifications at the lowest cost unless other criteria are noted in the bid. Unless otherwise noted, the award may be made by individual items.

If there is a discrepancy between the unit price and the extension, the unit price will prevail.

When identical low bids are received the award will be made in accordance with the Administrative Rules.

Discounts will not be considered in making award but may be offered on the Invoice for earlier payment and will be applicable on the date of completion of delivery or receipt of Invoice, whichever is later. On orders specifying split deliveries, discounts will apply on the basis of each delivery or receipt of Invoice, whichever is later.

PATENT INFRINGEMENT. Any responding vendor who has reason to believe that any other responding vendor will violate a patent should such responding vendor be awarded the contract shall set forth in writing, prior to the date and time of opening, the grounds for his belief and a detailed description of the patent.

ASSIGNMENT PROVISION. The responding vendor hereby agrees to assign all causes of action that it may acquire under the antitrust laws of New Hampshire and the United States as the result of conspiracies, combinations, or contracts in restraint of trade which materially affect the price of goods or services obtained by the state under this contract if so requested by the State of New Hampshire.

FEDERAL FUNDS. This Division of Plant and Property Management, under RSA 21-1:14, VIII shall assure the continuation or granting of federal funds or other assistance not otherwise provided for by law by following the Federal Procurement Standards.

STATE'S OPTIONS: The Bureau of Purchase and Property reserves the right to reject or accept all or any part of any bid, to determine what constitutes a conforming bid, to award the bid solely as it deems to be in the best interest of the State, and to waive irregularities that it considers not material to the bid.

PUBLIC INFORMATION: The responding vendor hereby acknowledges that all information relating to this bid and any resulting order (including but not limited to fees, contracts, agreements and prices) are subject to these laws of the State of New Hampshire regarding public information.

PERSONAL LIABILITY: The responding vendor agrees that in the preparation of this bid or the execution of any resulting contract or order, representatives of the State of New Hampshire shall incur no liability of any kind.

PROOF OF COMPLIANCE. The responding vendor may be required to supply proof of compliance with proposal specifications. When requested, the responding vendor must immediately supply the Bureau of Purchase and Property with certified test results or certificates of compliance. Where none are available, the State may require independent laboratory testing. All costs for such testing certified test results or certificate of compliance shall be the responsibility of the responding vendor.

FORM OF CONTRACT. The terms and conditions set forth in any additional Terms and Conditions by the Bureau of Purchase and Property are part of the bid and will apply to any contract awarded the responding vendor unless specific exceptions are taken and accepted and will prevail over any contrary provisions in Terms and Conditions submitted by the responding vendor.

CONTRACT TERMS AND CONDITIONS

1. The State of New Hampshire, acting through the Division of Procurement and Support Services, engages the firm or individual ("the Vendor") to perform the services and/or sale of goods, described in the attached State documents, if any, and the Vendor's bid or quotation, both of which are incorporated herein by reference.

2. COMPLIANCE BY VENDOR WITH LAWS AND REGULATIONS. In connection with the performance of this agreement, the Vendor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which shall impose any obligation or duty upon the Vendor, including, but not limited to civil rights and equal opportunity laws.

3. TERM. The contract, and all obligations of the parties thereunder, shall become effective on a specified date and shall be completed in their entirety prior to a specified date. Any work undertaken by the Vendor prior to the effective date shall be at his sole risk and, in the event that the contract shall not become effective, the State shall be under no obligation to reimburse the Vendor for any such work.

4. CONTRACT PRICE. The contract price, a payment schedule and a maximum limitation of price shall be as specified by the bid invitation and the Vendor's bid. All payments shall be conditioned upon receipt, and approval by the State, of appropriate vouchers and upon satisfactory performance by the Vendor, as determined by the State. The payment by the State of the Contract Price shall constitute complete reimbursement to the Vendor for all expenses of any nature incurred by the Vendor in the performance by the Vendor and complete payment for the Services. The State shall have no other liability to the Vendor.

5. DELIVERY. If the vendor fails to furnish items and/or services in accordance with all requirements, including delivery, the state may re-purchase similar items from any other source without competitive bidding, and the original vendor may be liable to the state for any excess costs. If a vendor is unable to complete delivery by the date specified, he must contact the using agency. However, the agency is not required to accept a delay to the original delivery date. All deliveries are subject to inspection and receiving procedure rules as established by the State of New Hampshire. Deliveries are not considered accepted until compliance with these rules has been established. State personnel signatures on shipping documents shall signify only the receipt of shipments. All deliveries shall be FOB Destination.

6. INVOICING. All invoices must be in triplicate showing Order Number, Unit and Extension Prices and discounts allowed. A separate invoice shall be submitted for each order. Unless otherwise noted on the invitation to bid or purchase order, payment will not be due until thirty (30) days after all services have been completed, or all items have been delivered, inspected and accepted or the invoice has been received at the agency business office, whichever is later.

7. PERSONNEL.

7.1. The Vendor shall disclose in writing the names of all owners (5% or more), directors, officers, employees, agents or subcontractors who are also officials or employees of the State of New Hampshire. Any change in this information shall be reported in writing within fifteen (15) days of their occurrence.

7.2. The person signing this agreement on behalf of the State, or his or her delegee ("Contracting Officer") shall be the State's representative for purposes of this agreement. In the event of any dispute concerning the interpretation of this agreement, the Contracting Officer's decision shall be final.

8. EVENT OF DEFAULT; REMEDIES.

8.1. Any one or more of the following acts or omissions of the Vendor shall constitute an event of default hereunder ("Events of Default"):

8.1.1. failure to deliver the goods or services satisfactorily or on schedule; or

8.1.2. failure to submit any report required hereunder; or

8.1.3. failure to perform any of the other covenants and conditions of this agreement.

8.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1. give the Vendor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this agreement, effective two (2) days after giving the Vendor notice of termination; and

8.2.2. give the Vendor a written notice specifying the Event of Default and suspending all payments to be made under this agreement and ordering that the portion of the Contract Price, which would otherwise accrue to the Vendor during the period from the date of such notice until such time as the State determines that the Vendor has cured the Event of Default, shall never be paid to the Vendor; and

8.2.3. set off against any other obligation the State may owe to the Vendor any damages the State suffers by reason of any Event of Default; and

8.2.4. treat the agreement as breached and pursue any of its remedies at law or in equity, or both.

9. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express failure of any Event of Default shall be deemed a waiver of any provision hereof. No such failure or waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Vendor.

10. VENDOR'S RELATION TO THE STATE. In the performance of this agreement the Vendor is in all respects an independent contractor, and

is neither an agent nor an employee of the State. Neither the Vendor nor any of its officers, employees, agents or members shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.

11. ASSIGNMENT AND SUBCONTRACTS. The Vendor shall not assign, or otherwise transfer any interest in this agreement without the prior written consent of the State. No work required by this contract shall be subcontracted without the prior written consent of the State.

12. INDEMNIFICATION. The contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Vendor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

12.1 PATENT PROTECTION. The seller agrees to indemnify and defend the State of New Hampshire from all claims and losses resulting from alleged and actual patent infringements and further agrees to hold the State of New Hampshire harmless from any liability arising under RSA 382-A:2-312(3). (Uniform Commercial Code).

13. TOXIC SUBSTANCES. In compliance with RSA 277-A known as the Workers Right to Know Act, the vendor shall provide Material Safety Data Sheets with the delivery of any and all products covered by said law.

14. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given below.

15. AMENDMENT. This agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto.

16. CONSTRUCTION OF AGREEMENT AND TERMS. This agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns.

17. ADDITIONAL PROVISIONS. The additional provisions (if any) have been set forth as Exhibit "A" hereto.

18. ENTIRE AGREEMENT. This agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.

**BID INVITATION FOR:
A CONTRACT FOR: AUTOMOTIVE – FORD REPLACEMENT PARTS**

PURPOSE:

The purpose of this bid invitation is to establish a contract(s) for supplying the State of New Hampshire agencies with the item(s) indicated in the "Offer" section of this bid invitation to be ordered as needed during the term of the contract, in accordance with the requirements of this bid invitation and any resulting contract. Items ordered under any resulting contract must be delivered FOB destination to the location(s) indicated in the "Delivery Locations" section of this bid invitation.

INSTRUCTIONS TO VENDOR:

Read the entire bid invitation prior to filling it out. Complete the pricing information in the "Offer" section (detailed information on how to fill out the pricing information can be found in the "Offer" section); complete the "Vendor Contact Information" section; and finally, fill out, sign, and notarize page 1 of the bid invitation.

BID SUBMITTAL

All bids must be submitted on this form or an exact copy, must be typed or clearly printed in ink and must be received on or before the date and time specified on page 1 of this bid. Interested parties may submit a bid to the State of New Hampshire Bureau of Purchase and Property by email to PRCHWEB@NH.GOV. All bids must be clearly marked with bid number, date due and purchasing agent's name.

IF YOU ARE EXPERIENCING DIFFICULTIES EMAILING YOUR BID OR YOU WISH TO VERIFY THAT YOUR BID RESPONSE HAS BEEN RECEIVED, PLEASE CALL (603) 271-2201 AND ASK A PURCHASING ASSISTANT FOR ASSISTANCE OR TO CHECK ON THE STATUS OF YOUR BID RESPONSE.

TIMELINE:

The timeline below is provided as a general guideline and is subject to change. Unless stated otherwise, considered the dates below a "no later than" date.

10/30/2015	Bid Solicitation distributed on or by
11/05/2015	Last day for questions, clarifications, and/or requested changes to bid
11/10/2015	11:00 (EST) AM Bid Opening
11/17/2015	Estimated Notification(s) of Award to apparent low bidder/s

GOVERNING TERMS AND CONDITIONS:

A responding bid that has been completed and signed by your representative will constitute your company's acceptance of all State of New Hampshire terms and conditions and will legally obligate your company to these terms and conditions.

A signed response further signifies that any terms and/or conditions that may be or have been submitted by the Vendor are specifically null and void and are not a part of this bid invitation or any awarded purchase order, even if said terms and/or conditions contain language to the contrary.

PUBLIC DISCLOSURE OF BID SUBMISSIONS:

Generally, all bids and proposals (including all materials submitted in connection with them, such as attachments, exhibits and addenda) become public information upon the effective date of a resulting contract or purchase order. However, to the extent consistent with applicable state and federal laws and regulations, as determined by the State, including, but not limited to, RSA Chapter 91-A (the "Right-to-Know" Law), the State will attempt to maintain the confidentiality of portions of a bid that are clearly and properly marked by a Vendor as confidential. Any and all information contained in or connected to a bid or proposal that a Vendor considers confidential must be clearly designated in a manner that draws attention to the designation. The State shall have no obligation to maintain the confidentiality of any portion of a bid, proposal or related material, which is not so marked. Marking an entire bid, proposal, attachment or sections thereof confidential without taking into consideration the public's right to know will neither be accepted nor honored by the State. Notwithstanding any provision of this RFP/RFB to the contrary, pricing will be subject to public disclosure upon the effective date of all resulting contracts or purchase orders, regardless of whether or not marked as confidential. If a bid or proposal results in a purchase order or contract, whether or not subject to approval by the Governor and Executive Council, all material contained in, made part of, or submitted with the contract or purchase order shall be subject to public disclosure.

If a request is made to the State by any person or entity to view or receive copies of any portion of a bid or proposal, and if disclosure is not prohibited under RSA 21-I: 13-a, Vendors acknowledge and agree that the State may disclose any and all portions of the bid, proposal or related materials which is not marked as confidential. In the case of bids, proposals or related materials that contain portions marked confidential, the State will assess what information it believes is subject to release; notify the Vendor that the request has been made; indicate what, if any, portions of the

bid, proposal or related material will not be released; and notify the Vendor of the date it plans to release the materials. The State is not obligated to comply with a Vendor's designation regarding confidentiality.

By submitting a bid or proposal, the Vendor agrees that unless it obtains and provides to the State, prior to the date specified in the notice described in the paragraph above, a court order valid and enforceable in the State of New Hampshire, at its sole expense, enjoining the release of the requested information, the State may release the information on the date specified in the notice without any liability to the Vendor.

ELIGIBLE PARTICIPANTS:

Political sub-divisions (counties, cities, towns, school districts, special district or precinct, or any other governmental organization), or any nonprofit agency under the provisions of section 501c of the federal internal revenue code, are eligible to participate under this contract whenever said sub-division or nonprofit agency so desires. These entities are autonomous and may participate at their sole discretion. In doing so, they are entitled to the prices established under the contract. However, they are solely responsible for their association with the successful Vendor. The State of New Hampshire assumes no liability between the successful Vendor and any of these entities.

CONTRACT TERM:

The term of the contract shall be from DECEMBER 1, 2015 or the date of award, whichever is later, through NOVEMBER 30, 2018 a period of approximately Three (3) years. The contract may be extended for an additional two (2) years thereafter under the same terms, conditions and pricing structure upon the mutual agreement between the successful Vendor and the State with the approval of the Commissioner of the Department of Administrative Services. The maximum term of the contract (including all extensions) cannot exceed five (5) years.

TERMINATION:

The State of New Hampshire shall have the right to terminate the purchase contract at any time by giving the successful Vendor a thirty (30) day written notice.

VENDOR CERTIFICATIONS:

ALL Vendors **SHALL** be duly registered as a Vendor authorized to conduct business in the State of New Hampshire. Vendors shall comply with the certification below prior to a contract being awarded and through the term of any contract which results from said bid. Failure to comply shall be grounds for disqualification of bid and/or the termination of any resultant contract:

- **STATE OF NEW HAMPSHIRE VENDOR APPLICATION:** Vendor **SHALL** have a completed Vendor Application and Alternate W-9 Form which **SHALL** be on file with the NH Bureau of Purchase and Property. See the following website for information on obtaining and filing the required forms (no fee): <http://das.nh.gov/purchasing/>
- **NEW HAMPSHIRE SECRETARY OF STATE REGISTRATION:** A bid award, in the form of a contract(s), will **ONLY** be awarded to a Vendor who is registered to do business **AND** in good standing with the State of New Hampshire. Please visit the following website to find out more about the requirements for registration with the NH Secretary of State: <http://das.nh.gov/Purchasing>.

REQUEST FOR CHANGES AND/OR CLARIFICATION:

Any Questions must be submitted by an individual authorized to commit their organization to the Terms and Conditions of this bid. Submissions must clearly identify the bid Number, the Vendor's name and address and the name of the person submitting the question. Any questions, clarifications, and/or requested changes must be received in writing at the Bureau of Purchase and Property no later than 4:30 PM on 11/05/15

Questions must be submitted by E-mail to Alan Hofmann at the following address: alan.hofmann@nh.gov

ADDENDA:

In the event it becomes necessary to add to or revise any part of this bid prior to the scheduled submittal date, the NH Bureau of Purchase and Property will post on our web site any Addenda. Before your submission and periodically prior to the RFB closing, Vendors are required to **check the site for any addenda** or other materials that may have been issued affecting the bid. The web site address is <http://das.nh.gov/Purchasing/vendorresources.asp>.

WARRANTY REQUIREMENTS:

Successful Vendor shall be required to warranty all of the equipment awarded to Vendor for a period of not less than the manufacturer's standard period of time, from the date the items are received, inspected and accepted by the State of New Hampshire. The warranty shall cover 100% of all parts, shipping, labor, travel, lodging and expenses.

BID PRICES:

Bid prices must be in US dollars and must include delivery and all other costs required by this bid invitation. Special charges, surcharges (including credit card transaction fees), or fuel charges of any kind (by whatever name) may not be added on at any time. Any and all charges **must be built into your bid price** at the time of the bid.

The DISCOUNTS bid by the successful vendor shall remain firm for the entire term of the contract and any extension thereof and shall include delivery and all other charges. **PRICE INCREASES ARE ACCEPTABLE AS THE FORD MANUFACTURERS LIST PRICE SCHEDULE FPS364 2 DATED OCTOBER 1, 2015 CHANGES, BUT THE DISCOUNTS WILL REMAIN FIRM.**

PRICING SHALL REFLECT THE LIST PRICES LESS A DISCOUNT – COST PLUS IS NOT ACCEPTABLE
The Bureau of Purchase and Property may request A pricing CD from the successful vendor to confirm pricing.

BID RESULTS:

Bid results may be viewed when available, once the award has been made, on our web site only at:
<http://das.nh.gov/purchasing>.

For Vendors wishing to attend the bid Opening: **Only the names of the Vendors submitting responses will be made public.**

ABILITY TO PROVIDE:

Successful Vendor must be capable of providing each State of New Hampshire agencies and eligible participants with their entire requirements of the items required in this bid invitation and any resulting contract without any delay or substitution.

ORDERING PROCEDURE:

State agencies and institutions shall place their orders direct to vendor by fax or other acceptable method. All orders must show state contract number, agency billing, shipping, contact person and telephone number. Orders that total more than \$10,000 must be submitted to the Bureau of Purchase and Property on a form designated by the Bureau. Agencies and the contract vendors shall be responsible for establishing proper identification for individuals authorized to use contracts.

Political sub-divisions and authorized non-profit organizations shall utilize their own individually established ordering procedures.

AUDITS AND ACCOUNTING:

The successful Vendor shall allow representatives of the State of New Hampshire to have complete access to all records for the purpose of determining compliance with the terms and conditions of this bid invitation and in determining the award and for monitoring any resulting contract.

At intervals during the contract term, and prior to the termination of the contract, the successful Vendor may be required to provide a complete and accurate accounting of all products and quantities ordered by each agency and institution and by political sub-divisions and authorized non-profit organizations.

ESTIMATED CONTRACT VALUE:

The annual value of the contract is estimated to be \$110,000.00. This figure is given for informational purposes only and shall not be considered a guaranteed or minimum figure, nor shall it be considered a maximum figure. This figure **does not** include any eligible participant figures.

ESTIMATED USAGE:

The quantities indicated in the offer section of this bid invitation are an estimate only for the State of New Hampshire's annual requirements. These quantities are indicated for informational purposes only and shall not be considered minimum or guaranteed quantities, nor shall they be considered maximum quantities. These quantities **do not** include any eligible participant usage.

USAGE REPORTING:

The successful Vendor shall be required to submit a quarterly and annual usage report for analysis to determine

contract compliance. At a minimum, the Report shall include:

- Contract Number
- Utilizing Agency and Eligible Participant
- All Products Purchased (showing the manufacturer, item, part number, list price and the final cost after discount.)
- Total Cost of all Products Purchased

DELIVERY TIME: - PART 1

VENDORS MUST SUBMIT PRICING ON ALL ITEMS LISTED IN PART 1 OFFER SECTION - PARTIAL BIDS WILL NOT BE ACCEPTED.

The successful Vendor shall be required to stock the listed parts in this bid invitation and deliver the items according to the following schedule. FOR DEPARTMENT OF SAFETY AND DEPARTMENT OF TRANSPORTATION CONCORD LOCATIONS AND OTHER AGENCIES IN CONCORD- PART 1

STOCK ITEMS: The successful Vendor will be required to accomplish delivery of any stock items ordered under the contract as follows:

If an order is placed for stock items before 10 AM, they shall be delivered the same day before 4 PM. Orders placed after 10 AM will be delivered the next business day morning. Non-stocked product items ordered under the contract shall be delivered within **two (2) working days** (**EXCEPT FOR FACTORY BACK ORDERS**) from the receipt of the order.

DELIVERY TIME- ALL STATE AGENCIES

ALL STATE AGENCIES MAY PICK-UP ITEMS AT THE VENDORS LOCATION USING THE BID PRICING SCHEDULE AND DISCOUNTS. DELIVERY SHALL BE FREE OF CHARGE WITHIN TWO (2) WORKING DAYS FROM THE RECEIPT OF THE ORDER.

The use of a private carrier to make delivery **does not** relieve the successful Vendor from the responsibility of meeting the delivery requirement.

EXPRESS SHIPPING CHARGES

The State of New Hampshire will be responsible for paying EXPRESS shipping charges on "NON-STOCK" or "SPECIAL ORDER" items not usually stocked by the vendor if the requester deems the item urgent and approves the use of express shipping.

ESTABLISHMENT OF ACCOUNTS:

Each State of New Hampshire agency must have its own individual customer account number. There will be instances where sub-sections of an agency will need their own individual customer account number. Should any State of New Hampshire agency place an order under the contract, the successful Vendor agrees to establish an account within three business days from the date the order is placed. However, there must be no delay in any shipment; the agency must receive the items ordered in accordance with the delivery time required under the "Delivery Time" section of this bid invitation, as if an account already exists for them.

RETURNED GOODS:

The successful Vendor must resolve all order and invoice discrepancies within five (5) business days from notification. Products returned due to quality issues, duplicate shipments, over-shipments, etc. must be picked up by the successful Vendor within ten (10) business days of notification with no restocking or freight charges, and must be replaced with specified products or the agency will be refunded/credited for the full purchase price. Unauthorized substitutions for any products are not allowed.

Standard stock products ordered in error by the State of New Hampshire must be returned for full credit within fifteen (15) business days of receipt. Products must be in re-saleable condition (original container, unused) and there will be no restocking fee charged for these products. The using agency will be responsible for any freight charges to return these items to the successful Vendor.

INVOICING:

Invoicing shall be done to the Agency Remit Account on the basis of each order completed, or other mutually agreed upon timeframe between the vendor and agency (example: monthly invoice). Invoices shall clearly indicate the quantity, description, packaging, date delivered, and contract price. Invoicing for eligible participants will be in accordance with their individual requirements.

PAYMENT:

Payments shall be made via ACH and/or Procurement Card (P-Card -Visa Credit Card). Use the following link

to enroll with the State Treasury for ACH payments:

<http://www.nh.gov/treasury/Divisions/DocsForms/Tforms.htm?inc=P>

The resulting contract(s) has mandatory Procurement Card usage for agencies enrolled in the State P-Card Program.

CONTRACT AWARD:PART 1

The award of the contract shall be based upon the lowest cost in total from the list of parts.

CONTRACT AWARD:PART 2

The award of the contract shall be based upon the HIGHEST PERCENTAGE FROM THE **FORD MANUFACTURERS LIST PRICE SCHEDULES** for each county.

YOU DO NOT HAVE TO BID ON ALL COUNTIES – JUST THE ONES THAT YOU CAN SERVICE.

The State of New Hampshire reserves the right to award to multiple vendor contracts.

The State's objective is to establish multiple vendor-contracts with vendors based on their location, distribution area, inventory and delivery capabilities.

IF A NUMBER IS NO LONGER AVAILABLE, PLEASE INDICATE THE NEW PART NUMBER WITH LIST PRICE, DISCOUNT AND PRICE AFTER DISCOUNT.

Successful Vendor will not be allowed to require any other type of order, nor will the successful Vendor be allowed to require the filling out or signing of any other document by State of New Hampshire personnel.

VENDOR'S BALANCE OF PRODUCT LINE ITEMS

The items in each category include the items most commonly purchased by State of New Hampshire agencies, and will be used for award purposes. During the term of contract, the state may purchase other items in relation to the bid description from the successful Vendor's Balance of Product Line. All items ordered will include all shipping/charges as specified above in "Bid Prices".

SPECIFICATION COMPLIANCE:

Vendor's offer must meet or exceed the required specifications as written. The State of New Hampshire shall be the sole determining factor of what meets or exceeds the required specifications.

The manufacturers and/or product numbers indicated are the only ones that are acceptable under this bid invitation.

MINIMUM ORDERS:

There will be no minimum order whether in item quantity or dollar value associated with any contract resulting from this bid.

OFFER:

Vendor hereby offers to furnish to State of New Hampshire agencies and institutions and to any political sub-division and authorized non-profit organization wishing to participate, in accordance with all of the requirements of this bid invitation at the following prices for the entire contract term and any extension.

OFFER - PART 1 - CONCORD AREA

QTY	UNIT	FORD PART NUMBER	DESCRIPTION	CURRENT UNIT LIST PRICE	DISCOUNT	UNIT PRICE AFTER DISCOUNT	EXTENSION = QTY X UNIT PRICE AFTER DISCOUNT
16	EACH	4C3Z9E527BRM	INJECTOR	\$ No Bid-	Unable	\$ to meet	\$ Delivery
13	EACH	BRS*110*	SEAL	\$	%	\$	\$
12	EACH	5C3Z*1125*CA	ROTOR	\$	%	\$	\$
12	EACH	BC3Z*3050*D	JOINT	\$	%	\$	\$
11	EACH	8C3Z*9E527*DRM	REMAN	\$	%	\$	\$
9	EACH	4L3Z*9D370*A	CONTROL	\$	%	\$	\$
9	EACH	BR*1161*B	KIT	\$	%	\$	\$
10	EACH	3L3Z*12029*BA	COIL ASSY	\$	%	\$	\$
9	EACH	8C3Z*9229*A	KIT	\$	%	\$	\$
8	EACH	8C3Z*9T514*C	KIT	\$	%	\$	\$
8	EACH	8L3Z*12029*A	IGN COIL	\$	%	\$	\$
8	EACH	8L3Z*3B676*B	SHAFT	\$	%	\$	\$
12	EACH	BRRF*3*	ROTOR	\$	%	\$	\$
9	EACH	7C3Z*4221*A	BEARING	\$	%	\$	\$
7	EACH	8C3Z2562901CA	COVER ASY SEAT	\$	%	\$	\$
5	EACH	8C3Z25632A23D	PAD SEAT	\$	%	\$	\$
7	EACH	DY*835*	SENSOR	\$	%	\$	\$
12	EACH	FT*144*	SCREEN	\$	%	\$	\$
12	EACH	6F2Z*1A193*D	KIT	\$	%	\$	\$
6	EACH	6L3Z*3A713*E	TUBE	\$	%	\$	\$
10	EACH	7C3Z*7B155*B	FILTER	\$	%	\$	\$
6	EACH	7C3Z*7R081*B	TUBE ASSY	\$	%	\$	\$
6	EACH	7C3Z*7R081*D	TUBE	\$	%	\$	\$
6	EACH	7L3Z*7R081*B	TUBE ASSY	\$	%	\$	\$
6	EACH	8C3Z*9G756*A	FUEL PRESS SENS	\$	%	\$	\$
9	EACH	9E5Z*2C026*B	ROTOR	\$	%	\$	\$
9	EACH	ASH*1044*	SHOCK	\$	%	\$	\$

FORD

CURRENT

UNIT PRICE

EXTENSION =

QTY	UNIT	PART NUMBER	DESCRIPTION	UNIT LIST PRICE	DISCOUNT	AFTER DISCOUNT	QTY X UNIT PRICE AFTER DISCOUNT
6	EACH	3F2Z*18591*AA	RESISTOR	\$	%	\$	\$
12	EACH	FD4615	ELEMENT	\$	%	\$	\$
10	EACH	FL2016	FILTER	\$	%	\$	\$
9	EACH	FD4617	FILTER	\$	%	\$	\$
8	EACH	FD4616	FILTER	\$	%	\$	\$
5	EACH	FD4595	FILTER	\$	%	\$	\$
6	EACH	9L3Z1A189A	TIRE PRESSURE MONITOR	\$	%	\$	\$
5	EACH	6L3Z3C294AA	RETAINER	\$	%	\$	\$

TOTAL \$ N/A

SHOW ONE FIRM DISCOUNT FOR EACH CATEGORY FOR BALANCE OF PRODUCT LINE FROM FORD MOTOR COMPANY MANUFACTURERS LIST PRICE SCHEDULE FPS3642 DATED OCTOBER 1, 2015

FORD REPLACEMENT PARTS

DISCOUNT N/A %

POWER TRAIN (ENGINES/TRANSMISSIONS)

DISCOUNT N/A %

COLLISION/BODY PARTS

DISCOUNT N/A %

PART 2

COOS COUNTY

SHOW ONE FIRM DISCOUNT FOR EACH CATEGORY FROM FORD MOTOR COMPANY MANUFACTURERS LIST PRICE
SCHEDULE FPS3642 DATED OCTOBER 1, 2015

FORD REPLACEMENT PARTS	DISCOUNT	<u>39</u>	%
POWER TRAIN (ENGINES/TRANSMISSIONS)	DISCOUNT	<u>19</u>	%
COLLISION/BODY PARTS	DISCOUNT	<u>35</u>	%
TOTAL DISCOUNT		<u>31 Avg%</u>	

GRAFTON COUNTY

SHOW ONE FIRM DISCOUNT FOR EACH CATEGORY FROM FORD MOTOR COMPANY MANUFACTURERS LIST PRICE
SCHEDULE FPS3642 DATED OCTOBER 1, 2015

FORD REPLACEMENT PARTS	DISCOUNT	<u>39</u>	%
POWER TRAIN (ENGINES/TRANSMISSIONS)	DISCOUNT	<u>19</u>	%
COLLISION/BODY PARTS	DISCOUNT	<u>35</u>	%
TOTAL DISCOUNT		<u>31 Avg%</u>	

CARROLL COUNTY

SHOW ONE FIRM DISCOUNT FOR EACH CATEGORY FROM FORD MOTOR COMPANY MANUFACTURERS LIST PRICE
SCHEDULE FPS3642 DATED OCTOBER 1, 2015

FORD REPLACEMENT PARTS	DISCOUNT	<u>39</u>	%
POWER TRAIN (ENGINES/TRANSMISSIONS)	DISCOUNT	<u>19</u>	%
COLLISION/BODY PARTS	DISCOUNT	<u>35</u>	%
TOTAL DISCOUNT		<u>31 Avg%</u>	

SULLIVAN COUNTY

SHOW ONE FIRM DISCOUNT FOR EACH CATEGORY FROM FORD MOTOR COMPANY MANUFACTURERS LIST PRICE
SCHEDULE FPS3642 DATED OCTOBER 1, 2015

FORD REPLACEMENT PARTS	DISCOUNT	<u>39</u>	%
POWER TRAIN (ENGINES/TRANSMISSIONS)	DISCOUNT	<u>19</u>	%
COLLISION/BODY PARTS	DISCOUNT	<u>35</u>	%
TOTAL DISCOUNT		<u>31 Avg%</u>	

MERRIMACK COUNTY

SHOW ONE FIRM DISCOUNT FOR EACH CATEGORY FROM FORD MOTOR COMPANY MANUFACTURERS LIST PRICE

SCHEDULE FPS3642 DATED OCTOBER 1, 2015

FORD REPLACEMENT PARTS	DISCOUNT	<u>39</u>	%
POWER TRAIN (ENGINES/TRANSMISSIONS)	DISCOUNT	<u>19</u>	%
COLLISION/BODY PARTS	DISCOUNT	<u>35</u>	%
TOTAL DISCOUNT		<u>31 Avg</u>	%

BELKNAP COUNTY

SHOW ONE FIRM DISCOUNT FOR EACH CATEGORY FROM FORD MOTOR COMPANY MANUFACTURERS LIST PRICE
SCHEDULE FPS3642 DATED OCTOBER 1, 2015

FORD REPLACEMENT PARTS	DISCOUNT	<u>39</u>	%
POWER TRAIN (ENGINES/TRANSMISSIONS)	DISCOUNT	<u>19</u>	%
COLLISION/BODY PARTS	DISCOUNT	<u>35</u>	%
TOTAL DISCOUNT		<u>31 Avg</u>	%

STRAFFORD COUNTY

SHOW ONE FIRM DISCOUNT FOR EACH CATEGORY FROM FORD MOTOR COMPANY MANUFACTURERS LIST PRICE
SCHEDULE FPS3642 DATED OCTOBER 1, 2015

FORD REPLACEMENT PARTS	DISCOUNT	<u>39</u>	%
POWER TRAIN (ENGINES/TRANSMISSIONS)	DISCOUNT	<u>19</u>	%
COLLISION/BODY PARTS	DISCOUNT	<u>35</u>	%
TOTAL DISCOUNT		<u>31 Avg</u>	%

CHESHIRE COUNTY

SHOW ONE FIRM DISCOUNT FOR EACH CATEGORY FROM FORD MOTOR COMPANY MANUFACTURERS LIST PRICE
SCHEDULE FPS3642 DATED OCTOBER 1, 2015

FORD REPLACEMENT PARTS	DISCOUNT	<u>39</u>	%
POWER TRAIN (ENGINES/TRANSMISSIONS)	DISCOUNT	<u>19</u>	%
COLLISION/BODY PARTS	DISCOUNT	<u>35</u>	%
TOTAL DISCOUNT		<u>31 Avg</u>	%

HILLSBOROUGH COUNTY

SHOW ONE FIRM DISCOUNT FOR EACH CATEGORY FROM FORD MOTOR COMPANY MANUFACTURERS LIST PRICE
SCHEDULE FPS3642 DATED OCTOBER 1, 2015

FORD REPLACEMENT PARTS	DISCOUNT	<u>39</u>	%
POWER TRAIN (ENGINES/TRANSMISSIONS)	DISCOUNT	<u>19</u>	%
COLLISION/BODY PARTS	DISCOUNT	<u>35</u>	%
TOTAL DISCOUNT		<u>31 Avg%</u>	

ROCKINGHAM COUNTY

SHOW ONE FIRM DISCOUNT FOR EACH CATEGORY FROM FORD MOTOR COMPANY MANUFACTURERS LIST PRICE
SCHEDULE FPS3642 DATED OCTOBER 1, 2015

FORD REPLACEMENT PARTS	DISCOUNT	<u>39</u>	%
POWER TRAIN (ENGINES/TRANSMISSIONS)	DISCOUNT	<u>19</u>	%
COLLISION/BODY PARTS	DISCOUNT	<u>35</u>	%
TOTAL DISCOUNT		<u>31 Avg%</u>	

VENDOR CONTACT INFORMATION:

The following information is for this office to be able to contact a person knowledgeable of your bid response, and who can answer questions regarding it:

<u>Bradley Atwell</u>	<u>270-537-3211</u>	<u>888-254-6702</u>
Contact Person	Local Telephone Number	Toll Free Telephone Number
<u>270-678-7992</u>	<u>parts@gilliehyde.com</u>	<u>www.gilliehyde.com</u>
Facsimile Number	E-mail Address	Company Website
<u>Gillie Hyde Ford Lincoln Inc.</u>		
Vendor Company Name		
<u>6010 Happy Valley Road Glasgow KY 42141</u>		
Vendor Address		